

**School Board Meeting Minutes
Griswold Community Schools
Monday, August 19, 2024**

The Griswold Community School District Board of Education met for their regular meeting on August 19, 2024 in the Conference Room. Board President Scott Hansen called the meeting to order at 5:30 p.m. Board members present were Scott Hansen, Ryan Smith, Rob Peterson, and Scott Peterson. Absent: Don Smith. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Seth Lembke, Athletic Director Cole Cooper, Nicole, Mark and Brady Gary, softball coaches Jody Rossell and Marlia Mundorf along with members of the 2023-24 softball team.

- **Reading of Mission Statement:** Board Member R. Peterson read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by R. Peterson to approve the agenda as amended with the addition of item #17 *Consider Approval of CD Renewal* and #18 *Consider Approval of Elementary Literacy Curriculum* to be addressed following item #16 *Board Policies – First Reading*. Seconded by R. Smith, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs reported on the open positions in the district, progress made on the Strategic planning process, and asked for the Board's opinion on signing a petition to keep girls tennis and boys golf in the spring instead of moving it to the fall.

Erika Kirchhoff joined the meeting via telephone at 5:34 p.m.

- **Thank You Card(s)** – card received from summer school staff and participants for the Board's support in the summer school program.
- **The Month in Review – Administration** – Horton notified the Board of a summer PD that was held in August as a trade day for the Optional PD date in April. Lembke shared his focus for MS/HS staff and PD along with some changes to student discipline expectations. Cooper thanked the board for the opportunity to serve as the secondary PE teacher and Athletic Director.

Aaron Houser joined the meeting at 5:40 p.m.

- **Board Learning Opportunities** – The Board recognized the Softball team for their 26-5 record and advancing to the regional finals for the monthly board recognition award and selected August recipients. The Board confirmed IASB Convention attendance and reviewed their annual self-evaluation results.
- **Consent Agenda:** Motion by Houser to approve the consent agenda as amended with the additional bills of \$9,895.57 as presented.
 - Minutes of the Regular Meeting July 15, 2024
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Transfer:** Rachel Larsen – from Elementary Classroom Teacher to Elementary Instructional Coach
 - **Resignation:** Colleen Cohrs – Cook (pending suitable replacement)
 - **New Hires:** Shelby Steffen – Elementary Paraprofessional and Bob Amos – Volunteer MS Football Coach
 - **Gifts, Memorials, Bequests** – \$148.52 from the Griswold United Methodist Church for the Tiger Closet.

Seconded by R. Peterson, motion carried all ayes.

Old Business

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent's recommendation to waive the second reading and approve board policies 200.4, 206.3, 206.4, 401.6, 402.3, 501.3, 501.9, 501.9R1, 501.12, 501.14, 501.15, 502.6, 505.2, 603.1, 603.12, 607.2, 708, 710.1, 801.3, 803.2, 903.1, 903.2, 903.3, 903.4, 903.5, 903.5R1, 905.3, Rescind 501.9E1, 501.10, 510.10R1. Seconded by R. Peterson, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

- **Approval Of Facility Bids** – Henrichs presented progress that has been made on various facility projects that were identified as need areas during the Board's facility walk through last winter. He presented two bids for replacement of basketball backboards and winches in the middle and high school gyms. After deliberation, motion by S. Peterson to approve the bid from Dannco to replace the rectangular backboards in the Middle School and High School gyms only. Seconded by Houser, motion carried all ayes.
- **Approval Of Safety Grant Bids** – No bids were shared as none had been received at the time of the meeting, therefore motion by Houser to postpone the approval of safety grant bids until they are received. Seconded by R. Smith, motion carried all ayes.

Erika Kirchhoff joined the meeting in person at 6:25 p.m.

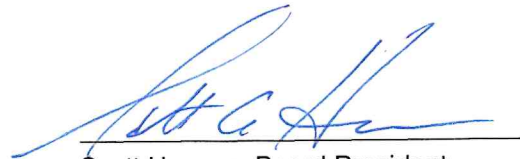
New Business

- **Approval Of Open Enrollment (In) Request** – Henrichs explained that recent legislation reinstated the July 1st deadline for open enrollment requests. An open enrollment request from Walker Gary of Atlantic was received to attend Griswold on July 12th, which was after the deadline. As the Atlantic Community School District approved his application to attend Griswold, motion by R. Peterson to approve the open enrollment request for Walker Gary to attend Griswold Schools and to waive his ineligible athletic period. Seconded by Kirchhoff. Discussion held about future open enrollment applications and potential scenarios. Motion carried 5-0, Scott Peterson abstained due conflict of interest. Motion by Houser to allow the Superintendent the authority to use his discretion for future open enrollment applications received for Griswold, both open enrolled in and out, for the current school year. Seconded by R. Smith, motion carried all ayes.
- **Approval Of Fundraiser Request** – Motion by Houser to approve the fundraising request from the junior class to allow the parking lot painting fundraiser, subject to the junior class creating a clean-up plan and painting over any unsold spots from last year. Seconded by S. Peterson, motion carried all ayes.
- **Approval Of Tree Removal Bids** – Henrichs presented two bids received to remove the tree line on the east side of the football field. Motion by R. Peterson to approve the bid from Ward Luke to remove and haul away all trees, shrubs, brush and fence for \$22,500. Seconded by Houser, motion carried all ayes.
- **Appoint IBB Representatives** – Motion by Houser to appoint Don Smith, Scott Peterson, and Erika Kirchhoff as the IBB Representatives. Seconded by R. Peterson, motion carried all ayes.
- **Appoint IASB Delegate** – Motion by Kirchhoff to appoint Rob Peterson as the IASB Delegate. Seconded by R. Smith, motion carried all ayes.
- **Appointment To County Boards** – Motion by Kirchhoff to appoint Don Smith to the Cass County Conference Board, Scott Peterson to Montgomery County Conference Board, and Ryan Smith to Pottawattamie County Conference Board. Seconded by Houser, motion carried all ayes.
- **Staff Flu Shots** – Motion by Kirchhoff to offer flu shot reimbursement up to \$30 for employees that are not covered by the school insurance and who submit a claim to the central office. Seconded by S. Peterson, motion carried all ayes.
- **Board Policies – First Reading** – First reading of 904.1, 904.2, 905.1, 905.1R1, 905.1R2, 905.1E1, 905.1E2, 905.2, 906
- **Approval of CD Renewal** – Motion by R. Peterson to approve the CD Renewal of \$512,976.21 at Houghton State Bank for an interest rate of 4.9% for a term of 6 months. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval of Elementary Literacy Curriculum** – Horton presented a new literacy curriculum for the Elementary. Motion by R. Smith to give Mr. Horton the authority to approve the purchase of an Elementary Literacy Curriculum through CKLA in amount not to exceed \$60,000. Seconded by Houser, motion carried all ayes.

Adjourn – Motion by Kirchhoff to adjourn at 7:09 p.m. Seconded by Houser, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting September 16, 2024)



Scott Hansen, Board President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	613.13
BOB'S MOWING	Mowing	2,220.00
CAMBIUM ASSESSMENT, INC.	Testing	7.00
CAPPEL'S	Parts/paint/supplies	427.73
CAROLINA BIOLOGICAL SUPPLY CO.	Lab supplies	781.73
CASS HEALTH	Driver physical	100.00
CENTRAL IOWA DISTRIBUTING, INC	Floor finish/supplies	2,649.50
CITY OF GRISWOLD	Water & sewer	39.92
CORNHUSKER INT'L TRUCKS, INC.	Repairs	1,446.26
COUNCIL BLUFFS COMM SCHOOL DIST	Children's square	6,112.20
DEMCO	Supplies	263.86
FIRST NATIONAL BANK	Subscriptions/Travel	821.97
FLIPPIN GROUP, L.L.C., THE	Training	5,400.00
GLENWOOD COMM. SCHOOLS	APEX	2,835.46
GREEN HILLS AEA	Supplies/Registrations/John Baylor Contract	2,700.00
GRISWOLD AMERICAN	Minutes/claims/Ads	543.64
HEARTLAND AREA EDUCATION AGENCY	Newsletter	181.50
HENRICHS, DAVID	Supplies	7.00
HORTON, NIGEL	Reimbursement	142.14
IOWA HIGH SCHOOL SPEECH ASSOC	Membership	100.00
ISFIS, INC	Services	1,100.00
IXL LEARNING	Subscription	3,447.00
J.D. WYMAN SERVICE	Repairs	149.00
LAVERTY SANITATION, INC	Trash removal	1,740.00
MCI	Long distance charges	58.66
MIDAMERICAN ENERGY	Electricity	11,409.18
MOORE, DOUGLAS	Reimbursement	150.00
MORTENSEN, RICHARD	Reimbursement	50.00
NATIONAL SPEECH & DEBATE ASSOCIATION	Dues	189.00
NEWMAN BODY SHOP	Repair	4,469.78
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	40.50
QUILL CORPORATION	Supplies	145.96
REALITYWORKS, INC.	Equipment	9,985.06
RENAISSANCE LEARNING, INC	Subscription	2,625.00
REYNOLDS, JASON	Reimbursement	25.01
SANDBOTHE FIRESTONE	Repair	880.59
SCHOOL MATE	Planners	360.00
SCHOOL SPECIALITY, LLC	Supplies	145.94
SHENANDOAH COMMUNITY SCHOOL DISTRICT	Special education billing	2,851.80
SHERWIN WILLIAMS CO, THE	Paint	137.02
SIOUX CITY COMMUNITY SCHOOL DISTRICT	Special education billing	3,495.65
SOFTWARE UNLIMITED, INC.	Renewal	6,400.00
TEACHING STRATEGIES, LLC	Subscription	669.35
TIGER MART	Gas	705.67

TRUCK CENTER COMPANIES	Repairs/parts	2,045.41
U.S. POSTAL SERVICE	Postage	330.65
USI EDUCATION & GOV. SALES	Supplies	358.14
VERIZON WIRELESS	Tablet lines	277.90
WESTERN GOVERNORS UNIVERSITY	Tuition	957.00
WILSON, HANSON & ASSOCIATES PC	Legal fees	100.00
WYMAN'S CARQUEST	Supplies	375.00
	Fund Total:	83,067.31

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ATLANTIC BOTTLING CO	FOODSTAND SUPPLIES	5,518.37
FIRST NATIONAL BANK	ST FAIR ENTRY FEES	60.00
HANO'S PRINTING PLACE	SB/BB AWARDS	15.00
HYVEE FOOD STORES INC.	FOODSTAND SUPPLIES	3,293.75
IOWA GIRLS COACHES ASSOCIATION	ANNUAL FEES	75.00
MCCREEDY, CODY	CONCESSION STAND WORKER	65.00
MCREEDY, TAYLOR	CONCESSION STAND WORKER	60.00
MUNDORF, CHARITY	CONCESSION STAND WORKER	60.00
MUNDORF, EMMA	CONCESSION STAND WORKER	257.50
RUSH, LISA	CONCESSION STAND WORKER	75.00
WASHINGTON HIGH SCHOOL	SB ENTRY FEE	100.00
WEIS, DONNIE	2024 DIST 10 FB DUES	100.00
WESTPHAL IRONWORKS LLC	FAIR TROPHIES	2,365.00
YORK, KATIE	CONCESSION STAND WORKER	160.00
	Fund Total:	12,204.62

MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
UNITED GROUP INSURANCE	Insurance premiums	164,223.03
	Fund Total:	164,223.03

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A&A LAWN AND LANDSCAPING LLC	Chemical application	1,125.00
CENTRAL IOWA DISTRIBUTING, INC	Floor finish	8,570.00
CORNHUSKER INT'L TRUCKS, INC.	Repair	3,970.87
GRISWOLD COMMUNICATIONS	Internet/phone	8,271.78
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	3,174.99
METHENY CONSTRUCTION	Sidewalk replacement	2,900.00
TRUCK CENTER COMPANIES	Repairs	2,633.46
UMB BANK, N. A.	Administrative fees	600.00
	Fund Total:	31,246.10

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ALBIREO ENERGY LLC	Labor/Repairs	2,024.00
AMI GROUP, INC.	Asbestos testing	870.00
EMBARK IT, INC.	Network equipment	2,672.51
FES LLC	Contract	2,200.00
METEOR EDUCATION, LLC	Student desks	1,349.58
WEIRICH WELDING PLUS LLC	Drain covers	1,104.00
	Fund Total:	10,220.09

DEBT SERVICES FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
UMB BANK, N. A.	Fees	1,000.00
	Fund Total:	1,000.00

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
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AMAZON	Utility cart	94.18
BEEBE, TIFFANY	Reimbursement	38.47
EICKMEYER REFRIGERATION, INC	Labor	276.40
RAPIDS WHOLESALE	Supplies	44.01
STAPLETON, BECKY	Refund	343.41
	Fund Total:	796.47

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement	2,275.34
UNITED STATES TREASURY	42-0891133 / Form 720 / 2023	144.90
WELLMARK, INC.	Annual Fee for Third Party EOBs - 49@\$10	490.00
	Fund Total:	2,910.24
	TOTAL EXPENDITURES:	305,667.86